

Maia kajaia

WORK EXPERIENCE

- from 2015 **Shota Rustaveli National Science Foundation**
Head of Science Communication Office
- 2010-2015 **Shota Rustaveli National Science Foundation**
Programs Coordinator of Foundation Science Programs Department
Responsible for managing the program
2010-2015
- 2004-2009 **Georgia Protected Territories Development Center**
Grant Committee Member
Participate in project proposals evaluation discussions together with other experts;
Give recommendations for project proposal improvement
- 2002-2008 **World Bank Small Grants Program**
Selection Grants Committee Member
Read the submitted project proposals and evaluate them according
the criteria of GPTDC requirements
- 2006 **Horizonti foundation Cross Sector Cooperation Program**
Grants Manager
Responsible for managing the program

TRAINING

- 2014 7/05-8/05 Regional workshop "Evaluation & Expertise for scientific excellence in the Eastern Partnership region
Organized by InoNet Eastern Partnership
Moldova
- 2008 12/12-15/13 The training „Proposal Cycle Management”
Organized by UNDP
Tbilisi
- 2007 23/02-7/03/2007 Training course "Financial Programs For The Support Of SMEs & Banking Products"
organized by EOMMEX S.A. within the frame work of the Greek Development Assistance Programme
Greece
Duration: 70 hours

EDUCATION
1980-1985

Tbilisi Institute of Pedagogy Department of Georgian Languages and Literature, Philologist
Bachelor

LANGUAGES

Georgia
English
Russian