***Annex №1***

[**Joint call for “Georgian Studies Research programme” of SRNSFG and the University of Oxford**](http://rustaveli.org.ge/en/Supporting-Georgian-studies%E2%80%99-centers-and-programs-development-abroad)

**Terms of Reference**

**Article 1. General Provisions**

1. Joint call for “Georgian Studies Research Programme” of SRNSFG and the University of Oxford is funded from the state budget of Georgia and is administered by the SRNSFG.
2. Terms of Reference of the [Joint Research Programme of SRNSFG and the University of Oxford](http://rustaveli.org.ge/en/Supporting-Georgian-studies%E2%80%99-centers-and-programs-development-abroad) regulates call announcement, project evaluation, project funding and monitoring-related issues;
3. **Aims of the call:**

The Joint call aims to:

a) Support popularization and development of Georgian Studies, traditional fields of Kartvelology, as well as supporting and promoting modern interdisciplinary studies in international scientific community.

b) Attract young scientists and develop their scientific potential, disseminate the findings of the research on history, culture, language, literature, archeology, art, religion and socio-economic and political transformation of Georgian.

c) Promote multicultural and sustainable cooperation and establishment of research consortiums based on Georgian and regional studies.

**Article 2. Call conditions and participants**

1. The grant call implies funding the projects of the School of Interdisciplinary Area Studies, Russian and East European Studies (REES) of the University of Oxford in the following scientific fields: anthropology, sociology, economics, political science, international relations, history, art, religion, society and culture, as well as research of the Oliver and Marjory Wardrop’s collection of the Bodleian Library, University of Oxford.
2. Eligible participant is a Georgian citizen, who has obtained a PhD degree in the field of Humanities and Social sciences 7 years prior to the project start.
3. According to the agreement with University of Oxford, in frame of the grant call, two grant holders in the field of Social sciences and Humanities will visit the School of Interdisciplinary Area, Russian and East European Studies at the University of Oxford as “visiting scholars” in January 2019. They will spend 12 months at the host institution - the University of Oxford to work on their research. The third winner will visit the Bodleian Library in January, 2019 and spend there 12 months to work on Oliver and Marjory Wardrop’s Collection.
4. The grant holder- visiting scholar - will implement his/her research at the University of Oxford in cooperation with mentor assigned by the University.
5. Project duration is 12 months.
6. Projects can be submitted in the fields of anthropology, sociology, economics, political science, international relations, history, art, religion, society and culture and interdisciplinary research projects are encouraged to be submitted in frames of the call;
7. The grant holders will sign the agreement with the University of Oxford (please find annex 5)
8. Scientists can obtain grants only once in frame of this grant call.

**Article 3. Financial Requirements**

1. In frame of the call three research projects can be funded, one in the field of social sciences, one in the field on humanities and one for the research on Oliver and Marjory Wardrop’s Collection at the Bodleian Library of the University of Oxford.
2. The budget of each project is equivalent of £3 0000 (equivalent in GEL).
3. Grant funding includes:

a) Scholarship – equivalent of £20 000 (equivalent in GEL).

b) Administrative expenses - equivalent of £10 000 (equivalent in GEL). After signing the grant agreement, the scholarship sum will be forwarded to grantee’s bank account three months prior to the project start. The sum of administrative expenses will be transferred to the University of Oxford.

1. The scholarship may cover: travel expenses (round-trip tickets), visa fee, travel and health insurance, cost for local transportation, accommodation fee, food allowance, and literature purchase-related expenses.
2. Under administrative expenses, visiting scholar will be provided with working space and access to the research and educational resources, as well as working with the assigned mentor at the University of Oxford. SRNSFG does not monitor those particular expenses.

**Article 4. Submission of the Call documentation and registration**

1. In frame of the call, the following documents must be submitted in English:
2. Project proposal;
3. CV;
4. Referees’ list (name, surname, position and contact information);
5. Letter of participation in the call, signed by the applicant (annex 4);
6. Copy of Diploma;
7. Copy of the identity document (identity card/international passport);
8. Project registration schedule:
9. Online registration – submission of the documents listed above, article 4, paragraph 1, no later than June 8, 2018 18:00 pm. Online registration instruction will be published on the foundation webpage no later than May 2015.
10. Letter of participation in the call (annex 4) signed by the applicant must be submitted at SRNSFG office no later than June 13, 2018 16:00 pm.
11. The foundation is entitled to remove projects at any stage of the call if the project contains incomplete or false information.
12. The projects submitted after deadlines or containing incomplete information will not be taken into consideration.
13. SRNSFG does not cover project preparation expenses.

**Article 5. Call administration timeline**

1. **January 22, 2018** - call announcement;
2. **June 8, 2018, 18:00 pm** – deadline for online registration;
3. **June 13, 2018, 16:00 pm** – submitting the letter of participation in the call at SRNSFG office;
4. **June 14-15, 2018** – eligibility check of the submitted proposals;
5. **June 18-29, 2018** – project evaluation by joint commission of the University of Oxford and SRNSFG;
6. **July 2, 2018** – informing the applicants about the interview;
7. **July 2018** – face to face interview with selected applicants;
8. **July 2018** – selection of the winners of the call;
9. **October 2018** – signing the grant agreement.

**Article 6. Project evaluation and selection of the grant holders**

1. Projects are evaluated by the joint commission of the University of Oxford and SRNSFG, set up according to individual administrative-legal act of SRNSFG director general.
2. The work of the commission is defined by the Director General of the SRNSFG;
3. List of the grant holders, selected by the commission is approved by individual administrative-legal act of the Director General of SRNSFG.

**Article 7. Grant agreement**

1. After approval of the projects selected for funding, the foundation will ensure signing the grant agreement with the selected applicants.
2. Grant agreement regulates project implementation as well as intellectual property-related issues between the grant holder and SRNSFG in compliance with the local and international law.

**Article 8. Monitoring**

* + - 1. The SRNSFG transfers the tranches in advance and monitors the project after its implementation. Project monitoring includes financial and programme-related monitoring issues.

1. Project m onitoring forms are approved by the individual administrative-legal act of the Director General of SRNSFG.

**Article 9. Project suspension, termination and completion**

Decree of Minister of Education and Science of Georgia N135/ნ, dates as of October 13, 2015, Article 16 regulates project suspension, termination and completion issues.