

Conference on Georgian Studies

Project Title	
Principal Investigator	
Host Institution	
Project Period	
Conference Period	

№	Categories of Expenditure	Reporting period (GEL)☒		Sum
		A Requested funding from SRNSFG	B Co-funding	
	Funding for key personnel*	0	0	0
1.1	Host institution	0	0	0
				0
				0
				0
				0
1.2	Co-participant institution 1	0	0	0
				0
				0
				0
				0
1.3	Co-participant institution 2	0	0	0
				0
				0
				0
				0
	Salary for supporting personnel**	0	0	0
2.1	Host institution	0	0	0
				0
				0
				0
				0
2.2	Co-participant institution 1	0	0	0
				0
				0

				0
				0
				0
2.3	Co-participant institution 2	0	0	0
				0
				0
				0
				0
				0
	Travel expenditure***	0	0	0
3.1	Host institution			0
3.2	Co-participant institution 1			0
3.3	Co-participant institution 2			0
	Goods and Services	0	0	0
4.1	Host institution	0	0	0
4.1.1	<i>Office Expenditure</i>			0
4.1.2	<i>Representative Expenditure</i>			0
4.1.3	<i>Meal allowance</i>			0
4.1.4	<i>Expenditure for soft furniture, workwear clothing, personnel hygiene</i>			0
4.1.5	<i>Expenditure for maintenance of transport, equipments, and technical inventories</i>			0
4.1.6	<i>Expenditure for expedition and field work</i>			0
4.1.7	<i>Other goods and services</i>			0

4.2	Co-participant institution 1	0	0	0
4.2.1	<i>Office Expenditure</i>			0
4.2.2	<i>Representative Expenditure</i>			0
4.2.3	<i>Meal allowance</i>			0
4.2.4	<i>Expenditure for soft furniture, workwear clothing, personnel hygiene</i>			0
4.2.5	<i>Expenditure for maintenance of transport, equipments, and technical inventories</i>			0
4.2.6	<i>Expenditure for expedition and field work</i>			0
4.2.7	<i>Other goods and services</i>			0
4.3	Co-participant institution 2	0	0	0
4.3.1	<i>Office Expenditure</i>			0
4.3.2	<i>Representative Expenditure</i>			0
4.3.3	<i>Meal allowance</i>			0
4.3.4	<i>Expenditure for soft furniture, workwear clothing, personnel hygiene</i>			0
4.3.5	<i>Expenditure for maintenance of transport, equipments, and technical inventories</i>			0
4.3.6	<i>Expenditure for maintenance of transport, equipments, and technical inventories</i>			0
4.3.7	<i>Other goods and services</i>			0
	Major Assets	0	0	0
5.1	Host institution			0
5.2	Co-participant institution 1			0
5.3	Co-participant institution 2			0

	Overhead ****	0	0	0
6.1	Host institution			0
6.2	Co-participant institution 1			0
6.3	Co-participant institution 2			0
	Sum	0	0	0
	Host institution	0	0	0
	Co-participant institution 1	0	0	0
	Co-participant institution 2	0	0	0

notes:

* While listing key personnel, please indicate name, surname and position in the project.

** While listing supporting personnel, please indicate his/her position in the project only (for example, lab staff, IT specialist, consultant, etc). You should not indicate his/ her name and surname.

*** While providing informaiton on travel expenditure, please, indicate total costs for the relevant reporting period.

**** Overhead cost should not exceed 7% of sum of the requested funding from SRNSFG.

1. Final Budget must be filled in GMUS. The PDF file as a draft can be applied for planning and preparatory phase. PDF file must not be uploaded in GMUS

2. In frame of the grant funding it is disallowed to buy or lease real estate, payments for capital renovation/reconstruction of buildings, purchasing vehicles, tablet computers and mobile phones.

Conference on Georgian Studies

Budget Justification

№	Categories of Expenditure	SUM			Please provide verbal justification of the requested amount indicated in the budget expenditure categories (for instance, indicate the personnel's time to be devoted to the project, in case of travel - what are specific type of travel costs: such as, travel to conference, number of personnel traveling, duration of travel. Also, which tasks are addressed while purchasing goods and services).
		M Requested funding from SRNSFG (GEL)	N Co-funding (GEL)	O Sum (GEL) (M+N)	
	Funding for key personnel*	0	0	0	
1.1	Host Institution	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
1.2	Co-participant institution 1	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
1.3	Co-participant institution 2	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	Salary for supporting personnel**	0	0	0	
2.1	Host institution	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
2.2	Co-participant institution1	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
2.3	Co-participant institution 2	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	0	0	0	0	
	Travel expenditure***	0	0	0	
3.1	Host institution	0	0	0	
3.2	Co-participant institution1	0	0	0	
3.3	Co-participant institution 2	0	0	0	
	Goods and Services	0	0	0	
4.1	Host institution	0	0	0	
4.1.1	Office Expenditure	0	0	0	
		0	0	0	
4.1.2	Representative Expenditure	0	0	0	
4.1.3	Meal allowance	0	0	0	
4.1.4	Expenditure for soft furniture, workwear clothing, personnel hygiene	0	0	0	

4.1.5	Expenditure for maintainance of transport,equipments,and technical	0	0	0	
4.1.6	Expenditure for expedition and field work	0	0	0	
4.1.7	Other goods and services	0	0	0	
		0	0	0	
4.2	Co-participant Institution 1	0	0	0	
4.2.1	Office Expenditure	0	0	0	
		0	0	0	
4.2.2	Representative Expenditure	0	0	0	
4.2.3	Meal allowance	0	0	0	
4.2.4	Expenditure for soft furniture, workwear clothing, personnel hygiene	0	0	0	
4.2.5	Expenditure for maintainance of transport,equipments,and technical	0	0	0	
4.2.6	Expenditure for expedition and field work	0	0	0	
4.2.7	Other goods and services	0	0	0	
		0	0	0	
4.3	Co-participant Institution 2	0	0	0	
4.3.1	Office Expenditure	0	0	0	
		0	0	0	
4.3.2	Representative Expenditure	0	0	0	
4.3.3	Meal allowance	0	0	0	
4.3.4	Expenditure for soft furniture, workwear clothing, personnel hygiene	0	0	0	
4.3.5	Expenditure for maintainance of transport,equipments,and technical	0	0	0	
4.3.6	Expenditure for expedition and field work	0	0	0	
4.3.7	Other goods and services	0	0	0	
		0	0	0	
	Major Assets****	0	0	0	
5.1	Host institution	0	0	0	
		0	0	0	
5.2	Co-participant institution 1	0	0	0	
		0	0	0	
5.3	Co-participant institution 2	0	0	0	
		0	0	0	
	Overhead*****	0	0	0	
6.1	Host institution	0	0	0	
6.2	Co-participant institution 1	0	0	0	
6.3	Co-participant institution 2	0	0	0	
	SUM	0	0	0	
	Host institution	0	0	0	
	Co-participant institution 1	0	0	0	
	Co-participant institution 2	0	0	0	

Budget compliance with the project goals and research aims

Briefly describe and justify project management scheme and usage of human and technical resources; describe the link between objectives and the offered product, service etc. by the budget spending categories.