

**Terms and Conditions of Call for Prize named after the first President of the Republic of Georgia -
Zviad Gamsakhurdia**

Article 1. General provisions

1. LEPL - Shota Rustaveli National Science Foundaiton of Georgia (hereinafter: Foundation) is pleased to announce the Prize named after the first President of the Republic of Georgia - Zviad Gamsakhurdia for outstanding achievements and participations in the field of Kartvelology.
2. The aim of “Call for Prize named after the first President of the Republic of Georgia - Zviad Gamsakhurdia” (hereinafter: call) announced by the Foundation is to promote Kartvelology and encourage for outstanding achievements foreign citizen scientists working abroad in the field of Kartvelology.
3. The prize will be given once according to the terms and conditions of the call.

Article 2. Definition of Terms

The terms used in terms and conditions have the following meaning:

- a) Foundation - Legal Entity of Public Law - Shota Rustaveli National Science Foundation of Georgia;
- b) Director General – Director General of LEPL Shota Rustaveli National Science Foundation of Georgia;
- c) Call Application - a call application submitted to the Foundation according to the terms and conditions for the purpose of obtaining a prize;
- d) Scientist – a foreign citizen working abroad in the field of Kartvelology who occupies the academic position and conducts pedagogical activities at educational institution or a foreign citizen working abroad in the field of Kartvelology, a PhD or person with equivalent degree who is engaged in scientific activity in a relevant scientific institution;
- e) Evaluation Criteria - evaluation criteria approved by the terms and conditions in order to evaluate the call applications submitted to the Foundation.
- f) Prize - money prize gained as a result of the call;
- g) Call Commission - the evaluation body of the registered call applications.

Article 3. Category and amount of the prize

1. The call aims to award a scientist with a one-time prize. The prize by the Foundation will be awarded in the field of Kartvelology which includes humanitarian field’s studies about Georgia: Languages / Linguistics, Literary Studies, History, Archeology, Ethnography / Ethnology, Cultural Studies, Art;;
2. Prize amount – 8000 GEL;
3. One prize will be awarded within the call.

Article 4. Eligible applicants and terms of participation

1. In order to receive a prize, eligible applicants for participation in the call:
 - a) a foreign citizen working abroad in the field of Kartvelology who occupies the academic position and conducts pedagogical activities at relevant educational institution;
 - b) a foreign citizen working abroad in the field of Kartvelology, a PhD or person with equivalent degree who is engaged in scientific activity in a relevant scientific institution.
2. The application must be submitted by the scientist in accordance with the forms approved by the terms and conditions.

Article 5. Documents for Submission to Participate in the Call;

To participate in the call, it is necessary to individually register in Grants Management Unified System - <http://gmus.rustaveli.org.ge/> and provide following documents;

1. Cover page about the call (annex 2, to be filled in GMUS, during the registration in the call);
2. Professional biography of the applicant on Georgian language, (to be uploaded in GMUS as PDF file, annex 3);
3. Application for the participation in the call on Georgian language, approved by the signature of applicant (annex 4, generated in GMUS and must be downloaded during the registration, as PDF document);
4. Official document issued by the employer – Higher Educational Institution or Scientific – Research organization with the date of 2020 (translated into Georgian, approved by the translation bureau), or the link of an official web – page which approves the position and/or PhD or equivalent academic degree of the applicant (to be uploaded in GMUS, as PDF document);
5. ID or passport of the applicant (to be uploaded in GMUS as PDF file);
6. The foundation will not consider the application if it doesn't contain every necessary documentation or contains false information and/or if the project was submitted to SRNSFG with violation to the deadlines defined by the general administrative Code of Georgia;
7. The selected candidate within the frames of this call, must provide the bank account number (in National Currency);

Article 6. Registration on the call

1. Registration on the call includes 2 Stages in electronic base <https://gmus.rustaveli.org.ge/>;
2. First stage – from March 9, 2020, 10:00 to March 15, 2020, 24:00 (Tbilisi time) uploading requested documentation for participation in the call. Except the application, electronic registration is being approved by **Submit**;
Generated application for participation in the call;
3. Second stage – after the electronic registration (**submit**), up to March 16, 2020, 18:00 (Tbilisi time), uploading the application for participation in call, in Georgian, approved by the signature of applicant;
electronic registration is approved by **Submit** on the second time as well;

Article 7. Call Administration

1. The call is announced and administered by the foundation, in accordance with the rules, approved by the Director General of the foundation;
2. **The foundation provides:**
 - a) Defining of call administration rules, approving call documentation and setting the dates of submission;
 - b) Call announcement, in accordance with approved rule;
 - c) eligibility check of submitted documentation, with the call requirements;
 - d) Necessary procedures for the evaluation of submitted applications;
 - e) Creating evaluating commission, in accordance with the individual – administrative act of Director General and defining the rule of commission’s activity;
 - f) Evaluation of submitted applications by the commission;
 - g) Approving winner applicant of the call by the Director General of the Foundation;
 - h) awarding ceremony of the winner candidate of the call;

Article 8. Call Commission

1. The Director General of foundation approves the commission and defines the rule of it’s activity, by the individual – administrative act;
2. The commission evaluates the submitted applications in accordance with the criteria, defined in Article 10 of this decree;
3. Commission evaluates the submitted application independently, impartiality, according to it’s knowledge and opinions;
4. Commission creates ranked list, based on what, the winner applicant will be selected and present it to the Director General of the foundation, to be approved;

Article 9. Prize Awarding Procedure

The winner candidate will be awarded with prize in cashless payment in accordance with prize category and prize amount, defined in the article 3 of this decree, in accordance with every tax/es foreseen by the Georgian legislation.

Article 10. Evaluation criteria of submitted applications

Evaluating commission will evaluate applications in accordance with criteria defined in 2nd point of this article.

Submitted applications will be evaluated in accordance with criteria defined below:

1. Scientific Productivity	1	2	3	4	Minimal point: 1, Maximal point: 4		
a) Works/Publications in the field of Kartvelology b) Participation in scientific-research projects as a Principal Investigator/Staff member; c) International nominations, awards, prizes, scholarships; d) Participation in international conferences/symposiums/congresses/working meetings with the status of the leading speaker.							
2. Popularization of Kartvelology	1	2	3	4	5	6	Minimal point: 1, Maximal point: 6

<p>a) Published scientific journal(s) related to Kartvelology, contributor status: editor, member of editorial committee/council;</p> <p>b) Founded teaching courses/held public lectures in the field of Kartvelology</p> <p>c) Organizing scientific conferences/symposiums/congresses.</p> <p>d) other activities</p>							
<p>Summation comment regarding application, in accordance with all criteria.</p>							

a) The first criteria is evaluated from 1 (the lowest) to 4 (the highest) ranking points. The second criteria are evaluated from 1 (the lowest) to 6 (the highest) ranking points.

b) Maximum total points: 10.

b) For winning the award the essential, but inadequate term is, that project must be evaluated 7 or higher-ranking points.

c) In case of coinciding points of evaluation, advantage will be given to the project, getting higher ranking point in the second criteria.

In case of coinciding points of evaluation in the second criteria too, the final decision will be made by the evaluation commission.

Article 12. Conflict of Interest

1. Participation in the process of evaluation and approval of the submitted applications, is strictly forbidden for the commission member, in case of the following options:

a) Commission member has the joint scientific publication, has participated in the scientific-research project and/or is working in the same structural entity, with call participant;

b) Commission member might have direct professional, financial or personal benefit from succession of particular project in the call;

c) Commission member has fundamentally different approach towards application subject or research methodology;

d) Commission member who is considered to be interested party in the call; Is a relative of the participant; Is a responsible or representative of the participant; Has a labor connection with the participant.

2. In relation with the aim of this term, relative is defined as follows:

a) Lineal relative (Lineal descendant)

b) Spouse, sibling or direct relative of the spouse;

c) Siblings of the first degree direct relatives;

d) Siblings, their spouses and children.

3. Expert/reviewer has an obligation of informing the Director General of SRNSFG regarding the aforementioned occasion and self-recusal;

4. In case SRNSFG obtains information about the conflict of interest, before the final approval of winner application, the Foundation is entitled to discuss the issue of rejecting the evaluation made by corresponding commission member.